

311.1b – MEETING ROOM FEE SCHEDULE – INDIVIDUAL/PROFIT

**Fee Schedule- Individuals and For Profit Groups  
Use of Art Circle Public Library Meeting/Conference Room(s)**

**Rental Fees**

Use of Meeting Room Lobby/Credenza immediately adjacent to the room is included in room rental fee. Use of the catering kitchen is included in room rental fee.

**Individuals and For-Profit Groups – Library Hours**

Hours Reserved	Cumberland Room B	Cumberland Room A	Cumberland Room A & B	Plateau Conference Room
0-3 hours	\$50.00	\$50.00	\$100.00	Not available
3-6 hours	\$100.00	\$100.00	\$200.00	Not available
6+ hours	\$150.00	\$150.00	\$300.00	Not available

**Individuals and For-Profit Groups – After Library Hours**

Hours Reserved	Cumberland Room B	Cumberland Room A	Cumberland Room A & B	Plateau Conference Room
M,T,TH,F 7 PM- 10 PM W, Sat. 4 PM -10 PM	\$50.00 per hour* (or portion of an hour)	\$50.00 per hour* (or portion of an hour)	\$50.00 per hour* (or portion of an hour)	Not available
Mon.-Sat. 10 PM – 12 AM Sun. 1 PM – 5 PM	\$75.00 per hour (or portion of an hour)	\$75.00 per hour (or portion of an hour)	\$75.00 per hour (or portion of an hour)	Not available

**\*3 hr. minimum for reservations starting at closing time or later (7pm M, T, Th, F; 4 pm W & Sat; Sun)  
Hourly rates apply for reservations beginning during library hours and continuing through closing.**

**Overage Fee:** Users occupying the Meeting Room(s) beyond the scheduled block of time will be assessed fee of \$100/hour.

**Clean-up/Damage Deposit:** \$50.00 (Pay with separate check. If no fee is assessed, deposit will be refunded.)

**Optional Equipment Fees:**

Podium:	<b>no charge</b>
Sound System w/microphone(s)	\$25.00
MultiMedia Projector: (User's laptop, VCR/DVD	\$10.00
DVD/VCR & TV:	\$10.00
DVD/VCR & MultiMedia Proj.:	\$20.00
Overhead Projector:	\$10.00
Slide Projector:	\$10.00
Projection Screen:	<b>no charge</b>
Piano	\$25.00